

Project Startup Report

Submitted to Project Oversight on 06/09/22

GENERAL INFORMATION

Project Name: Help for Homeowners

Agency Name: Human Services

Project Sponsor: Jessica Thomasson

Project Manager: Val Brostrom

PROJECT DESCRIPTION

Congress approved funding for emergency rent assistance in the American Rescue Plan Act of 2021 (ARPA) COVID relief package. North Dakota was allocated \$50 million via ARPA to be distributed via a statewide Homeowner Assistance program; there are no North Dakota local jurisdiction awards in the Act. The program will provide payments on behalf of low, moderate, and middle income households, including payment of mortgage arrears and future mortgage payments. The State contracted with Deloitte Consulting LLP to implement a renter portal, a housing provider portal, a case management portal, and workflow that can support community-based application counselors who will work directly with renters to complete applications and facilitate necessary integrations with State and other third-party systems needed for applicant documentation, payment management, eligibility review, and general program reporting for a program known as ND Rent Help. The current project adds the homeowner module and pathway to the current ND Rent Help platform.

BUSINESS NEEDS AND PROBLEMS

North Dakota needs a system to distribute, track, and report on funding it is receiving from U.S. Treasury as part of the ARPA COVID relief and recovery package, to assist homeowners in our state who have experienced negative household impacts during the COVID pandemic and who are struggling to maintain stable housing. This effort will use federally funded dollars to achieve this business need.

PROJECT BASELINES

Project Start Date	Baseline End Date	Baseline Budget	Funding Source
4/4/22	8/24/22	\$2,000,000	Federal

Notes:

OBJECTIVES

Business Objective	Measurement Description
Goal is for 75% of identified applications to successfully connect within 60 days of initial contact.	First measurement will be taken approximately 60 days after Go-Live of the Homeowner application portal, with an additional measurement to be taken 30 days later. The means of measurement will be a report that is run with the assistance of the vendor.

KEY CONSTRAINTS AND/OR RISKS

- Cost, schedule, scope, and quality are often in conflict during projects. The sponsor elected to prioritize these constraints as displayed in the following matrix:

CONSTRAINT	Accept	Flexible	Fixed
Cost	X		
Schedule			X
Scope		X	
Quality	X		